

# WORKFLOW ASSET MANAGEMENT

Workflow Asset Management (WAM) Software is an interactive solution for Asset Management, Maintenance Scheduling and Defect Reporting, for organisations who acknowledge that assets are their business.





## BENEFITS ASSOCIATED TO USING WAM

### Maintenance Task Management

Access to your WAM programme will allow maintenance teams to access daily and weekly job schedules and checklists which are colour coded according to what still has to be done (red), what's been done (green) and to see work in progress (yellow).

This not only includes faults reported by staff,, but ongoing work as part of planned preventive maintenance schedules. It will instantly tell them what work has been allocated (and/or reassigned), what tasks are the highest priority, and if delays arise (for example, if a part has been ordered and job pending), when the delay is over and work can progress.





# Realtime Asset Information

Your personal WAM programme will list your organisation's assets and equipment and can be updated whenever you want. Routine maintenance checks and contractor servicing and repair can be monitored via a timetable which feeds into your team's work schedules and which gives you regular reports of fault reporting and repair.

What's more it will record the cost of your assets against anticipated and actual life span so quickly and easily assessing cost and potential savings for your organisation.



# FEATURES TO THE BENEFIT OF YOUR BUSINESS

#### **Users**

Provide secure access to the system for all of your staff, engineers and even external contractors, defining each user with their own tailored role for which elements of the system you wish to give them access to. Create as many users as you need, whether it's across a single location or access required across multiple locations. All access and activities carried out throughout the system is audited to ensure you have a log of everything that all users are doing.

#### **Assets**

Keep a record of all of your assets across one or many locations. Maintain a detailed inventory of serial numbers, makes and models. Use the system to manage your assets life cycle, understanding the value of each asset as it begins to get older, as well as identifying when the asset is likely to be beyond the recommended end of life period. Use the work request and PPM schedule services to manage maintenance and repairs of your assets.

### **Categories**

Assigning categories across your assets, and within all of your locations, provides an effective way to report and group information at a management summary level. Identify the value you might have on all of your I.T. equipment or maybe pull together a summary of the life expectancy of all of your hygiene hand dryers to identify any upcoming and future replacement investment needs.

#### Locations

The system will allow you to manage your assets across one or many locations, allowing you to login to a single system and review what is going on across your entire organisation. Within each location you can also break things down further into sub-locations, so maybe the different areas of a leisure centre or the differing rooms and floors within a large conference suite facility. This allows you to report and compare between locations and direct resources and possibly funding where it is most needed.

#### **PPM Schedule**

Ensure that you are keeping on top of routine maintenance, adhering to agreed service levels and ensuring health and safety compliance of your assets is being provided at the highest level possible. Maintain a schedule of when checks need to be carried out across many of your sites and facilities, whether they are daily, weekly, monthly or less frequent, you'll be notified of all PPM tasks that need to be carried out at the point they need to be. Have confidence that you are meeting appropriate guidelines with all of your assets, carrying out routine maintenance and identify and track any problems or work requests that may need to be followed up. The system will also monitor to see whether PPM tasks are being carried out against defined timescales, indicating when tasks are carried out as scheduled or pinpointing if any have been missed or completed but late.



# FEATURES TO THE BENEFIT OF YOUR BUSINESS

### **Work Requests**

Providing a method of reporting and tracking any fault with any asset all the way through to completion. An effective way for recording issues raised through staff inspections, routine PPM maintenance tasks or notified to you via customers, ensuring everything is managed through to a final conclusion. All logs against an asset can be assessed against a priority and severity, identifying a timescale expectation for resolution, as well as being able to assign it to a member of staff, engineer or maybe even an external contractor.

### Inspection

An efficient way of carrying out regular inspections at precise times of the day, may be a routine set of checks that need to be carried out on a regular or ad-hoc basis. The system will allow you to identify any checks that need to be done during a given day and across a given site, each check being logged and marked as "acceptable" or "unacceptable". A notes section allows for the capturing of any unexpected findings and a way to trigger future checks to see if the unacceptable situation has now been addressed. Quickly and easily identify any checks that have been missed or not carried out when required, providing a way of ensuring that all inspections needing to be done are being completed in a timely manner.

#### **Technical Log**

A place to create your own customised technical logs, in a similar manner to how you might use a spreadsheet to log technical data, but in a more accessible and easily shared manner. Allow users to share technical data, whether it's information for reading and processing or whether it is a place for people to add to a technical log over a period of time. You can completely customise any number of logs that you require, in the same manner as you define your own columns in a spreadsheet. Unlike spreadsheets, all updates can be logged and timestamped for the user making the changes, ensuring everything updated can be traced back to who and when the change was made.

#### **Storage**

The storage facility is a secure cloud based library where you can upload any type of file you feel appropriate to be stored, saved and shared centrally across one or many different sites. Upload manuals, images and reports to a central location, providing access from desktop and even when out and about using mobile devices. You can create your own storage structure, just as you would any other file storage system on a network, allowing you to access to your own structure of folders and subfolders containing the uploaded files of your choosing.



# FEATURES TO THE BENEFIT OF YOUR BUSINESS

### Reporting

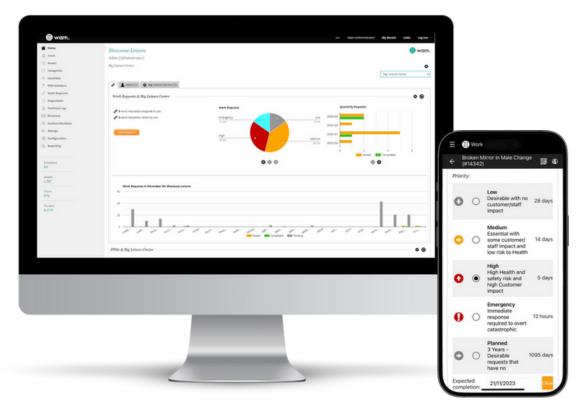
There is a reporting capability to ensure that you can generate real-time reports as a management summary of everything being updated and controlled within the WAM system. Whether you want to review the amount of work requests currently open or running beyond given SLAs at one or many of your sites, or maybe you want to report on how the PPM schedule is going at a given site and what aspects of PPMs have been missed or carried out late.

### App

WAM have developed a connected and disconnected native App that means you can carry WAM with you on any mobile device when out and about. So, whether you are wandering around a leisure centre carrying out inspections, or visiting remote sporting venues to carry out routine maintenance, you can be sure that you'll have all the data you need accessible straight away on the device you take with you. Just make sure you synchronise your device if you plan to go somewhere with no mobile connectivity and the App will take with you the data from the central WAM system so you can review and update it when you are out and about. No need to make notes or take pen and paper with you, everything can now be done electronically in the same way as if you were sat at your desk.

### **Scanning**

Speed up inspections by using QR codes and your mobile device to scan an asset or locations within a building, and the WAM system wil be able to immediately identify what it is, or where you are and take you directly to the relevant area of the WAM system allowing update of checks there and then. The QR code scanning facility is available in the online and App versions of WAM, so if you have Wi-Fi or 3G/4G then you can use the online version, otherwise take the App with you.





### **GET STARTED TODAY**

### **Arrange a Demo**

Discover the power of the WAM product firsthand! Reach out to our dedicated sales team to schedule a personalised demonstration. They'll walk you through the impressive functionalities and features, illustrating how our solution can revolutionise your organisation's operational tasks and overcome challenges.

#### Get a Quote

After enjoying the demo, let's move forward with ease! We're delighted to offer you a no-obligation quotation for the product. Our pricing model consists of a one-off setup fee and a per-site, per-annum license fee. The comprehensive package covers all features and app access, making the selection and quoting process straightforward.



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